

**ZION UNITED METHODIST CHURCH
1001 24TH AVENUE SOUTH – GRAND FORKS, ND 58201**

**BUILDING USAGE AGREEMENT
RULES AND STANDARDS**

The undersigned as a representative of a group or user of the building facility of Zion United Methodist Church (UMC), Grand Forks, ND, agrees to all of the following conditions as a prerequisite to said usage.

1. Name the Zion member who will be at the church during the event, will grant access, insure appropriate activities, approve clean-up, and secure the building at the end of the activity

2. The church facility will be used for the following purposes (Specify exact nature of the activity, meeting rehearsal, etc.) _____
3. The specific area within the church facility to be used is _____
4. The church facility is to be used during the following times on the date(s) specified

5. The term of usage is as follows (Specify beginning and termination dates, and length of term, but not to exceed one year) _____
6. You shall provide your own coffee, cups, etc. unless otherwise noted here, assuming fees as listed in the "Guiding Principles" or agreed to by the Administrative Council
7. It is the responsibility of the user to clean and pick up after leaving the area as it was found removing from the church all food and other items brought into the church
8. It will be the responsibility of the user to take whatever precautions are necessary to insure that no unauthorized persons enter the church facility. That may even necessitate having the doors locked after all the group has arrived
9. The undersigned, as a condition of this usage, agrees to save and hold harmless Zion UMC from any and all claims of third party negligence arising out of the usage of these premises on activities held thereon during said usage
10. The undersigned respects the primary use of the church facility as a Christian Church and agrees to regulate its activities and usage so as to minimize any conflict with the mission of the church
11. **No alcoholic beverages or illegal drugs will be brought onto or used on church property, including buildings, parking lots, or any other part of the premises**
12. **There will be no smoking within the church facility**

13. Reasonable care will be exercised in the usage of the building to prevent undo wear and tear or actual abuse to the building
14. Any damage will be the responsibility of the user to repair at the user's cost
15. Non-compliance with these regulations will be justification for suspension of permission to use the church facilities
16. Zion United Methodist Church is a non-profit religious corporation and that no profit is anticipated by the payment of the undersigned of an agreed amount to Zion United Methodist Church to partially offset heating and utility expenses, grounds maintenance, snow removal, and gradual deterioration of this church facility. A nonrefundable deposit of \$50.00 is agreed upon as a user's contribution toward these costs, plus any other fees agreed on regarding fees listed on the "Guiding Principles or through Administrative Council approval. List all fees to be paid here _____

17. The party to contact regarding any necessary coordination resulting from this agreement is the church office, 772-1893, Monday through Friday, 9:00 a.m. – 1 p.m.
18. This agreement may be terminated by either party by a thirty day notice
19. A copy of this agreement and the "Guiding Principles" document will be provided to the User

(Printed User Name and group)

(Signature of User Representative)

(Title of User Representative)

(Date)

Form Accepted by:

(For Zion United Methodist Church)

(Date)

Activity Approved by:

(For Administrative Council, Zion UMC)

Approved Date:

Adopted by Administrative Council 9-20-1992. Revised and changed 11-2009, 8-13-2013, and this draft revision 3-10-2016.